



**IRA Charitable Transfer Form  
(Qualified Charitable Distribution)**

Dear IRA Administrator:

In December 2015 federal law HR 2909 permitted IRA owners ages 70.5 years old or older, to transfer up to \$100,000 annually, directly from their IRA to a qualified public charity. Such transfers count toward satisfying an IRA owner's required minimum distribution (RMD).

I am requesting that \_\_\_\_\_, (print name financial institution serving as IRA administrator), transfer \$ \_\_\_\_\_, from my IRA account # \_\_\_\_\_, to Open Doors with Brother Andrew, Inc. (AKA Open Doors USA), which is a qualified 501(c)(3) non-profit organization, and whose IRS tax exempt ID # is: 23-7275342.

Please make the Qualified Charitable Distribution check payable to:  
**Open Doors with Brother Andrew, Inc.**

Mail the check to:       **Open Doors USA**  
                                  **P.O. Box 1595**  
                                  **Merrifield, VA 22116-1595**

**PLEASE INDICATE IRA OWNER'S NAME ON CHECK STUB & "IRA DISTRIBUTION" OR "QCD" IN CHECK MEMO**

Open Doors will send the IRA owner a letter confirming the receipt of the IRA (QCD) distribution\*

\_\_\_\_\_  
IRA Owner's Signature

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address (on file with IRA custodian)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
This gift will be used where most needed unless a special designation or purpose is indicated here.

**\*To assist Open Doors in applying this IRA gift correctly, please mail a copy of this form to Open Doors USA, P.O. Box 27001, Attn: Planned Giving Dept., Santa Ana, CA 92799; or scan and email a copy to [plannedgiving@odusa.org](mailto:plannedgiving@odusa.org). If you have any questions, please call 1(888) 524-2535 and ask for Mike Wynn or Karen Schneider of the Planned Giving Department.**